

**PIERCE COUNTY BOARD OF SUPERVISORS**

Tuesday, August 25, 2020 – 7:00 p.m.  
Law Enforcement Facility – EOC Room  
555 Overlook Dr., Ellsworth, WI 54011

**Please note change in venue! Meeting at Law Enforcement Facility for all County Board members. All public, media, & staff may attend meeting at Courthouse Annex Conference Room (former EOC Room); 414 W. Main St., Ellsworth. Accessed from Oak Street (Across from Holiday gas station) County Board meeting will be linked via video & audio from that location.**

1.	<b>Call to order</b>
2.	<b>Call of the roll by the Clerk</b> 2a) Establish Quorum 2b) Adopt Agenda
3.	<b>Pledge of Allegiance to the flag</b>
4.	<b>Public Comment:</b> County Board will receive public comments on any issue not related to agenda items, discussion by board members may take place but no action will be taken on any item raised.
5.	<b>Appointment:</b> To District 5 County Board seat, confirmation by the County Board & administer Oath of Office
6.	<b>Discuss/Take action:</b> To consider procedure for filling vacancy for County Board Supervisor District #5
7.	<b>Resolutions for consideration:</b> <b>First reading:</b> 7a) Resolution No. 20-10 Library Funding for 2021 and 2022
8.	<b>Resolutions for consideration:</b> <b>Second reading:</b> 8a) Resolution No. 20-07 Authorize Sale of County-Owned Property in the Town of Union 8b) Resolution No. 20-08 Amend Personnel Policy to Eliminate Home Care Language, Clarify Holidays, & Eliminate Highway Employee Dual Rate Language
9.	<b>Ordinances for consideration:</b> <b>First reading:</b> 9a) None
10.	<b>Ordinances for consideration:</b> <b>Second reading:</b> 10a) Ordinance No. 20-02 Map Amendment (Rezone) for 29.25 Acres from General Rural Flexible-8 to Commercial in the town of Oak Grove (Zeverino Investments)
11.	<b>Appointments:</b> 11a) <b>Emergency Medical Services, Industrial Development Committee Information Services, Economic Development, &amp; Workforce Development.</b> 11b) <b>Ethics Board:</b> Jason Akey & Heidi Linqvist; 3 yr. term Sept. 2020 – Aug. 2023. County Board confirmation required per §24-12(B) PCC
12.	Future agenda items
13.	Next meeting: Sept. 22, 2020; 7 p.m.
14.	Adjourn
<p>Questions regarding this agenda may be made to Jamie Feuerhelm at 715-273-6744. Upon reasonable notice, efforts will be made to accommodate the needs of individuals with disabilities requiring special accommodations for attendance at the meeting. For additional information or to make a request, contact the Administrative Coordinator at 715-273-6851.</p>	

**5.**

**Appointment: To District 5  
County Board seat, confirmation  
by the County Board &  
administer Oath of Office**

**Memo**

**July,10,2020**

**To: Pierce County Clerk and Board**

**From: Cecil Bjork District 5**

**After serious discussions with the 3 medical specialist in my life and my entire family, I am submitting my resignation effective this date**

**It will seem strange after nearly 60 years of community service to stay home. I hope to devote my long days in writing my memoirs.**

**Thanks to everyone ,**

  
**cecil bjork**

**RECEIVED**  
JUL 13 2020  
TIME: 9:32 a.m.  
PIERCE COUNTY CLERK

# OFFICE OF THE COUNTY CLERK

## PIERCE COUNTY COURTHOUSE

414 W. MAIN STREET PO BOX 119

ELLSWORTH, WISCONSIN 54011

Phone: 715-273-6744

Fax: 715-273-6861



July 15, 2020

Dear Mayor Toland, City of River Falls:

The recent resignation of Supervisor Cecil Bjork has created a vacancy in County Board Supervisory District 5, which is Wards 12 & 13 in the City of River Falls. There are two methods by which this vacancy can be filled, in accordance with §59.10(3) Wis. Stats., which states in relevant part as follows:

*§59.10(3)(e) Vacancies. If a vacancy occurs on the board, the board chairperson, with the approval of the board, shall appoint a person who is a qualified elector and resident of the supervisory district to fill the vacancy. The successor shall serve for the unexpired portion of the term to which the person is appointed, unless the board orders a special election to fill the vacancy, in which case the person appointed shall serve until his or her successor is elected and qualified. The board may, if a vacancy occurs before June 1 in the year preceding expiration of the term of office, order a special election to fill the vacancy. If the board orders a special election during the period beginning on June 1 and ending on November 30 of any year, the special election shall be held concurrently with the succeeding spring election. If the board orders a special election during the period beginning on December 1 and ending on May 31 of the succeeding year, the special election shall be held on the Tuesday after the first Monday in November following the date of the order. A person so elected shall serve for a residue of the unexpired term.*

You will note the process states that the County Board Chairperson, with the approval of the full County Board, shall make the appointment of a qualified elector and resident of the supervisory district to fill the vacancy. Additionally, the Board may authorize a special election. However, if a special election is authorized, it will not occur until a later date.

I have been informed by the County Board Chair, Jeff Holst that he intends to appoint a Supervisor upon receiving input from the affected municipalities which include the City of River Falls, Wards 12 & 13. It may be that the appointment by the County Board Chair, and subsequent approval by the full County Board, will be sufficient in the eyes of the Board. A decision on whether to authorize a special election will come before the Board at its meeting on July 28 or August 25, 2020.

At the request of the County Board Chair, I am asking you &/or City Council provide feedback to the County Board Chair the names of any qualified applicants (preferably more than one), for consideration of appointment to the County Board by the Chairperson. Your recommendation can be sent directly to: Jeff Holst, County Board Chairperson, Pierce County Courthouse, 414 W. Main Street, P.O. Box 119, Ellsworth, WI 54011; or emailed to me directly at: [jamie.feuerhelm@co.pierce.wi.us](mailto:jamie.feuerhelm@co.pierce.wi.us)

It would be greatly appreciated if this could be accomplished prior to July 28<sup>th</sup>, but **no later than Aug. 14, 2020**. If you have any questions or concerns, feel free to contact me.

Sincerely,

Mr. Jamie R. Feuerhelm  
Pierce County Clerk

C: Jeff Holst, PC Board Chairman  
Brad Lawrence, Corp Counsel

Supervisor Holst,

I am writing to you to express my support for Jeff Bjork to be appointed to the County Board Supervisory position in Distract 5.

I have known Jeff for over 30 years, and I was on the River Falls city Council with him during his time that he served on it. Jeff was a very good council member, he always came prepared, he always had the best intentions for the citizens of River Falls. Jeff spent a lot of time interacting with the citizens trying to get their opinion on things and listen to their concerns. I think Jeff would be a great addition to the county board.

If I can offer any other help or if you need anything else from me, please do not hesitate to contact me.

Thanks

Dan Toland

Mayor

City of River Falls

222 N Lewis St

River Falls WI

715-426-3404

[dtoland@RFCITY.org](mailto:dtoland@RFCITY.org)

RECEIVED  
JUL 16 2020

TIME: \_\_\_\_\_  
PIERCE COUNTY CLERK

# **6.**

**Discuss/Take action: To  
consider procedure for filling  
vacancy for County Board  
Supervisor District #5**

## WISCONSIN STATUTES

**59.10 Boards: composition; election; terms; compensation; compatibility.** The boards of the several counties shall be composed of representatives from within the county who are elected and compensated as provided in this section. Each board shall act under sub. (2), (3) or (5), unless the board enacts an ordinance, by a majority vote of the entire membership, to act under sub. (1). If a board enacts such ordinance, a certified copy shall be filed with the secretary of state.

**(1) SELF-ORGANIZED COUNTIES.**

- (a) Number of supervisors and apportionment of supervisory districts.** In each county with a population of at least 500,000, sub. (2) (a) and (b) applies. In counties with a population of less than 500,000 and more than one town, sub. (3) (a) to (c) applies. In counties with one town only, sub. (5) applies.
- (b) Terms.** The term of office of supervisors is 2 years. A board may determine whether the terms shall be concurrent or staggered. Supervisors shall be elected at the election to be held on the first Tuesday in April next preceding the expiration of their respective terms and shall take office on the 3rd Tuesday in April following their election. If the board determines that supervisors shall serve staggered terms, the board shall, by ordinance, provide for a division of supervisors into 2 classes, one class to be elected for one-half of a full term and the other class for a full term and thereafter the supervisors shall be elected for a full term. The board shall publish the ordinance as a class 1 notice, under ch. 985, or as a notice, as described under s. 59.14 (1m) (b), before publication of the notice of the election at which supervisors are to be elected.
- (c) Compensation.** The method of compensation for supervisors shall be determined by the board.
- (d) Vacancies.** A board may determine the procedure for filling a vacancy.

**(2) MILWAUKEE COUNTY.** In each county with a population of at least 500,000:

**(3) OTHER COUNTIES.**

- (a) Classification; maximum number of supervisors.** Counties with a population of less than 500,000 and more than one town are classified and entitled to a maximum number of supervisors as follows:
  - 1. Counties with a population of less than 500,000 but at least 100,000 shall have no more than 47 supervisors.
  - 2. Counties with a population of less than 100,000 but at least 50,000 shall have no more than 39 supervisors.
  - 3. Counties with a population of less than 50,000 but at least 25,000 shall have no more than 31 supervisors.
  - 4. Counties with a population of less than 25,000 and containing more than one town shall have no more than 21 supervisors.
  - 5. If the population of any county is within 2% of the minimum population for the next most populous grouping under this paragraph, the board thereof, in establishing supervisory districts, may employ the maximum number for such districts set for such next most populous grouping.
- (b) Creation of supervisory districts.**
- (c) Changes during decade; municipal boundary adjustments.**
- (cm) Changes during decade; reduction in size.**
- (d) Election and term of supervisors.** Supervisors are county officers, shall be elected for 2-year terms at the election to be held on the first Tuesday in April in even-numbered years and shall take office on the 3rd Tuesday in April of that year.

- (e) *Vacancies.* If a vacancy occurs on the board, the board chairperson, with the approval of the board, shall appoint a person who is a qualified elector and resident of the supervisory district to fill the vacancy. The successor shall serve for the unexpired portion of the term to which the person is appointed, unless the board orders a special election to fill the vacancy, in which case the person appointed shall serve until his or her successor is elected and qualified. The board may, if a vacancy occurs before June 1 in the year preceding expiration of the term of office, order a special election to fill the vacancy. If the board orders a special election during the period beginning on June 1 and ending on November 30 of any year, the special election shall be held concurrently with the succeeding spring election. If the board orders a special election during the period beginning on December 1 and ending on May 31 of the succeeding year, the special election shall be held on the Tuesday after the first Monday in November following the date of the order. A person so elected shall serve for the residue of the unexpired term.
- (f) *Compensation.* Each supervisor shall be paid a per diem by the county for each day that he or she attends a meeting of the board. Any board may, at its annual meeting, by a two-thirds vote of all the members, fix the compensation of the board members to be next elected. Any board may also provide additional compensation for the chairperson.
- (g) *Mileage.* Each supervisor shall, for each day that he or she attends a meeting of the board, receive mileage for each mile traveled in going to and returning from the meetings by the most usual traveled route at the rate established by the board under s. 59.22 as the standard mileage allowance for all county employees and officers.
- (h) *Limitation on compensation.* Except for services as a member of a committee as provided in s. 59.13 no supervisor shall be paid for more days' attendance on the board in any year than is set out in this schedule: in counties having a population of less than 25,000, 20 days; at least 25,000 but less than 100,000, 25 days; at least 100,000 but less than 500,000, 30 days.
- (i) *Alternative compensation.* As an alternative method of compensation, in counties having a population of less than 500,000, including counties containing only one town, the board may at its annual meeting, by a two-thirds vote of the members entitled to a seat, fix the compensation of the supervisors to be next elected at an annual salary for all services for the county including all committee services, except the per diem allowance for services in acquiring highway rights-of-way set forth in s. 84.09 (4). The board may, in like manner, allow additional salary for the members of the highway committee and for the chairperson of the board. In addition to the salary, the supervisors shall receive mileage as provided in par. (g) for each day's attendance at board meetings or for attendance at not to exceed 2 committee meetings in any one day.
- (j) *Supplementary compensation.* The board, in establishing an annual salary, may enact an ordinance providing for a per diem for all committee meetings attended in excess of 40 committee and board meetings.



**Brad Lawrence**

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**From:** Jamie Feuerhelm [jamie.feuerhelm@co.pierce.wi.us]  
**Sent:** Monday, April 20, 2009 3:59 PM  
**To:** 'Brad Lawrence'  
**Cc:** 'Paul Barkla'  
**Subject:** RE: County Board meeting

Brad,

Sorry this is tardy; I was gone most of last week. My best estimate would be as follows:

Required published notices (printing & advertising): \$1500.00

Voting Machine Programming: \$5000.00

Ballots: \$3000.00

TOTAL: \$9,500.00

Other costs not calculated.

Labor costs for 2 employees on election night for a minimum of 4 hours.

Also, as I understand the Statutes the County would be responsible for paying all election workers at the polls as well, & they have to pay them whatever they get paid for other elections. It would take a great deal of time to figure this out for 25 municipalities because there is not a standard base rate per se for election workers. They pay by the day, by the hour, & probably other ways I haven't even thought of. I would have to contact each municipality & get that information.

Let me know how deep you want me to dig.....

*Jamie F.*

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**From:** Brad Lawrence [mailto:brad.lawrence@co.pierce.wi.us]  
**Sent:** Friday, April 17, 2009 11:48 AM  
**To:** 'Jamie Feuerhelm'  
**Subject:** County Board meeting

Jamie, at Tuesday's meeting regarding the refill of Dist. 14 seat, it may come up what the cost of a special election would be to address this matter. Any guess on what that would be? Brad.

4/21/2009

**7a.**

**Resolutions for First Reading:**

**Resolution No. 20-10 Library**

**Funding for 2021 & 2022**

**RESOLUTION NO. 20-10  
LIBRARY FUNDING FOR 2021 and 2022**

**WHEREAS**, Pierce County no longer provides direct library services to county residents as the Pierce County Library was discontinued effective December 31, 2009 and the Books-by-Mail program was discontinued effective December 31, 2011, and therefore all library services are provided through the public libraries within the county; and

**WHEREAS**, Pierce County approved an updated library plan in Resolution 14-10 pursuant to Wis. Stat. §43.11, which provides for library services to residents of those municipalities in the county not maintaining a public library; and

**WHEREAS**, Pierce County is obligated to pay each public library in the county an amount to reimburse the public library for services provided to county residents in accordance with 1997 Wisconsin Act 150, as well as payments to out of county libraries in accordance with 2005 Wisconsin Act 420, all pursuant to Wis. Stats §43.12(1); and

**WHEREAS**, in Resolution 14-10 the County library plan committed to providing funding at the level required by law (70%), and at the request of the Pierce County Library Directors the plan included language which indicated that the County should consider funding at a higher level; and

**WHEREAS**, any requests for funding beyond the minimum shall be made annually, and a request was made by the Pierce County Library Directors to maintain the increase in the County Act 150 contribution from the statutory minimum of 70% (which was 75% in 2017, and 80% in 2018, 2019, and 2020) at 80% for 2021 and 2022; and

**WHEREAS**, the Finance & Personnel Committee, at its meeting on August 3, 2020, took action to recommend that the County Board approve the Act 150 library contribution at 80% for 2021 and 2022.

**NOW, THEREFORE BE IT RESOLVED**, by the Pierce County Board of Supervisors that the County contribution for library services in accordance with §43.12(1) and 1997 Wisconsin Act 150 shall be in the amount of 80% for the 2021 and 2022 budget years, and shall revert to the statutory minimum of 70% thereafter unless action is taken by the County to the contrary, and that 2005 Wisconsin Act 420 funding shall remain at 70%.

Dated this 25<sup>TH</sup> day of August, 2020.

\_\_\_\_\_  
Jeffrey A. Holst, Chair  
Pierce County Board of Supervisors


ATTESTED TO BY:

APPROVED AS TO FORM AND LEGALITY BY:

\_\_\_\_\_  
Jamie Feuerhelm, County Clerk

\_\_\_\_\_  
Bradley D. Lawrence, Corp. Counsel

Adopted: \_\_\_\_\_



**8a.**

**Resolutions for Second Reading:**

**Resolution No. 20-07 Authorize  
Sale of County-Owned Property  
in the Town of Union**

**RESOLUTION NO. 20-07**  
**AUTHORIZE SALE OF COUNTY-OWNED PROPERTY**  
**IN THE TOWN OF UNION**

**WHEREAS**, Pierce County owns approximately 1.176 acres of land in Section 28, Township 25 N, Range 15 W, Town of Union, which was utilized by the Highway Department as its Plum City Shop; and

**WHEREAS**, the Highway Department has taken occupancy of its Range Line Shop, which combines the Plum City Shop and the Elmwood Shop. The Elmwood Shop property was previously sold; and

**WHEREAS**, the Highway Committee, at its meeting on June 18, 2020, determined the Plum City Shop was no longer usable for County Highway purposes and thus declared the property as surplus property; and

**WHEREAS**, the Finance & Personnel Committee took action on July 6, 2020 to recommend that the County Board of Supervisors authorize the sale of approximately 1.176 acres of County-owned property as set forth herein.

**NOW, THEREFORE BE IT RESOLVED**, that the Pierce County Board of Supervisors authorizes the sale of approximately 1.176 acres of County-owned property as described above, and that the Finance & Personnel Committee is authorized to proceed consistent with §40-19 of the Pierce County Code.

Dated this 28<sup>th</sup> day of July, 2020.

\_\_\_\_\_  
Jeffrey A. Holst, Chair  
Pierce County Board of Supervisors

ATTESTED TO BY:

APPROVED AS TO FORM AND LEGALITY BY:

\_\_\_\_\_  
Jamie Feuerhelm, County Clerk

\_\_\_\_\_  
Bradley D. Lawrence, Corp. Counsel

BDL

Adopted: \_\_\_\_\_



Jamie Feuerhelm <jamie.feuerhelm@co.pierce.wi.us>

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## New form response

1 message

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Steve Gustafson <demo@fnsmtpl.addonsite.com>

Mon, Jun 22, 2020 at 9:18 AM

To: "Jamie.feuerhelm" <jamie.feuerhelm@co.pierce.wi.us>

Request for F & P Action has received a new response:

**Meeting Date** 2020-07-06

**Agenda Item** Discuss and take action on surplus real estate: Highway Department Plum City Shop

**Requesting Agency** Highway Department

**Background** The Highway Department has taken occupancy of its Range Line Shop, which combines the Plum City Shop and the Elmwood Shop. The Elmwood Shop was previously sold to Countryside Cooperative. The Plum City Shop (W1442 CTH S) was declared surplus by the Highway Committee at its meeting on June 18, 2020. Per County Code 40-19, the next action to be taken is by Finance and Personnel.

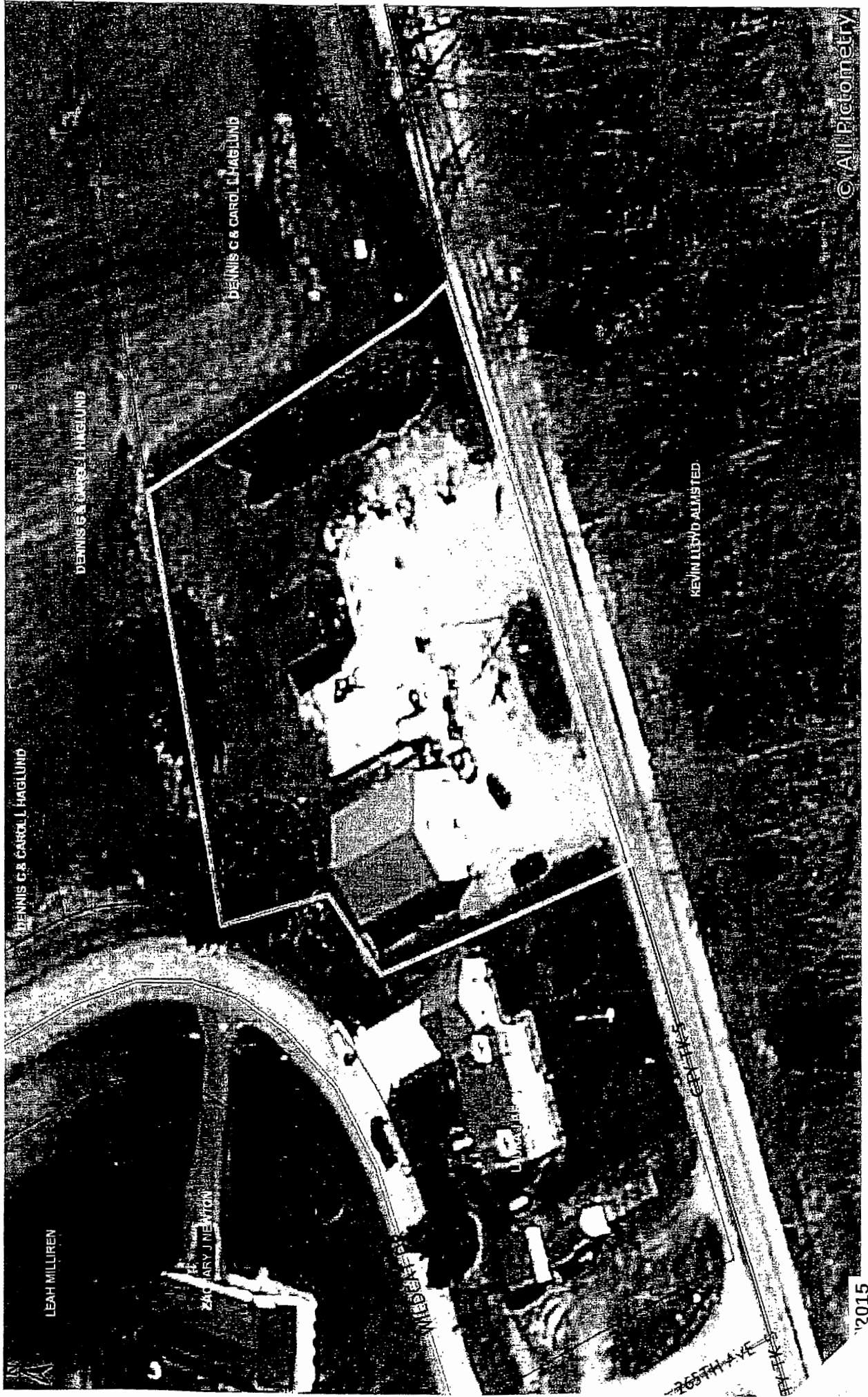
**Staff Recommendation** Recommend to the full board the sale of the Plum City Shop.

**Recommended Motion: (Motion by seconded by to approve and authorize)** Recommend to the full board the sale of the Plum City Shop.

**Requestor's email address** chad.johnson@co.pierce.wi.us

Auto responded by Form Notifications SMTP add-on for Google Forms  
Send mass emails from Sheets: Mail Merge SMTP

# PCHD Plum City Shop



2015

|

# **8b.**

## **Resolutions for Second Reading:**

**Resolution No. 20-08 Amend  
Personnel Policy to Eliminate  
Home Care Language, Clarify  
Holidays, & Eliminate Highway  
Employee Dual Rate Language**



**RESOLUTION NO. 20-08**  
**AMEND PERSONNEL POLICY TO**  
**ELIMINATE HOME CARE LANGUAGE, CLARIFY HOLIDAYS, AND ELIMINATE**  
**HIGHWAY EMPLOYEE DUAL RATE LANGUAGE**

**WHEREAS**, §4-21 of the Pierce County Code addresses amendments to the Pierce County Personnel Policy as follows:

“The Pierce County Personnel Code shall be maintained under the guidance, direction and policymaking supervision of the Finance and Personnel Committee, which shall have the authority to amend the code from time to time, to conform its provisions with current personnel policies as devised by the Board and Finance and Personnel Committee, collective bargaining agreements and other contracts. Amendment to the Pierce County Code shall require approval of the Board.”; and

**WHEREAS**, the Personnel Policy further states in Article III, Section B, that the County Board shall authorize, by resolution, any amendments to the Personnel Policy; and

**WHEREAS**, the purpose of a code of personnel policies and procedures, as set forth in Article I, Section A of the Personnel Policy, is to create a guide for the effective administration of both supervisory and non-supervisory staff, with the goal of advancing understanding between the County and its employees; and

**WHEREAS**, the County desires to amend the home care on-call pay as follow up to the elimination of the County’s Home Care program by the Board of Health Policy as set forth in the attached Exhibit A; and

**WHEREAS**, the County desires to amend the Holiday schedule to address a unique situation with consecutive weekend holidays not currently in the policy as set forth in the attached Exhibit B; and

**WHEREAS**, the County desires to amend the Highway Employees compensation which is no longer applicable due to changes in the grade placements of Highway employees, as set forth in the attached Exhibit C; and

**WHEREAS**, the Finance and Personnel Committee, at its meetings on June 1, 2020 and July 6, 2020, reviewed the proposed policy revisions and recommended that the County Board amend the Personnel Policy as set forth in the attached Exhibit C.

**NOW THEREFORE, BE IT RESOLVED**, that the Pierce County Board of Supervisors hereby approves and authorizes amending the Pierce County Personnel Policy as recommended by the Finance and Personnel Committee, as set forth in the attached Exhibits A, B and C.

Dated this 28<sup>th</sup> day of July, 2020.

\_\_\_\_\_  
Jeffrey A. Holst, Chair  
Pierce County Board of Supervisors

ATTESTED TO BY:

APPROVED AS TO FORM AND LEGALITY BY:

\_\_\_\_\_  
Jamie Feuerhelm, County Clerk

\_\_\_\_\_  
Bradley D. Lawrence, Corp. Counsel  
*BDL*

Adopted: \_\_\_\_\_

## EXHIBIT A

### Proposed amendments to the Pierce County Personnel Policy, Article X, Section B:

#### Article X. OVERTIME, COMPENSATORY TIME, AND OTHER COMPENSATION

##### B. Reporting and Other Call-Out Pay

1. Call-in/reporting time pay: In the event any employee reports or is called in to work and is sent home, he/she shall receive a minimum of two (2) hours pay. In the event an employee is called back to work outside their regular work day, the employee shall be eligible to receive a minimum of two (2) hours pay. If an employee is called back to work on a day in which reporting time pay was already received, he/she shall again be eligible to receive a minimum of two (2) hours pay.
2. Employees in classifications of Mental Health Therapist I or II; CSP Clinical Coordinator; Lead Social Worker; Social Worker I, II or III, AODA Counselor I, II or III, Drug Court Coordinator and Human Services Worker shall be compensated as follows:
  - a. Employees may be on call-out status at the request of the Director. Employees in positions that are not classified as 40-hour per week who are called out during other than working hours shall receive pay at the straight time rate of hours between thirty-five (35) and forty (40) hours per week and pay at time and one-half (1 ½) for hours worked in excess of forty (40) hours per week.
  - b. Employees will be assigned to on-call status as needed on a weekly basis. Employees will be paid two dollars (\$2.00) per regular week hour (\$2.25 per weekend hour and \$3.75 per holiday hour) while assigned to on-call and must have a pager or cell phone in their possession at all times. They must respond to a page within thirty (30) minutes.

When called out the employee shall be paid for a minimum of two (2) hours. All employees will receive compensatory time for actual time logged for telephone calls taken or made during on-call status.

- ~~3. On Call. Home Care RN's and LPN's may be assigned on-call duty. They shall be reimbursed as follows:
  - a. RN's and LPN's shall receive \$10 per day plus pay for time worked on non-holiday Fridays, Mondays, Tuesdays, Wednesdays, and Thursdays after 5:00 p.m. and before 8:00 a.m. for each day with scheduled visits. When no scheduled visits are made, on-call RN's and LPN's shall not receive the \$10 stipend.~~

- b. ~~RN's and LPN's will receive one and a half (1.5) hours plus pay for time worked on Saturdays, Sundays, and Pierce County approved holidays for each day with scheduled visits. When no scheduled visits are made, on-call RN's and LPN's will receive one (1) hour pay on Saturdays, Sundays, and Pierce County approved holidays.~~
- c. ~~Scheduled LPN's and HHA's are not on-call pay eligible.~~

**EXHIBIT B**

**Proposed amendments to the Pierce County Personnel Policy, Article IX, Section D:**

**Article IX. EMPLOYEE BENEFITS**

**D. Paid Holidays**

The County will observe the following 10 paid holidays:

- |                  |                        |
|------------------|------------------------|
| New Year's Day   | Veteran's Day          |
| President's Day  | Thanksgiving Day       |
| Memorial Day     | Day after Thanksgiving |
| Independence Day | *Christmas Eve Day     |
| Labor Day        | *Christmas Day         |

If the holiday falls on a Saturday, the proceeding Friday is considered the holiday. If the holiday falls on a Sunday, the following Monday is considered the holiday.

\*Note: the following observed holiday schedule, if Christmas Eve and/or Christmas Day fall on the weekend:

<u>Thurs</u>	<u>Fri</u>	<u>Sat</u>	<u>Sun</u>	<u>Mon</u>	<u>Tues</u>
<u>Dec. 23</u>  <i>Christmas Eve (Observed)</i>	<u>Dec. 24</u>  <i>Christmas Day (Observed)</i>	<u>Dec. 25</u>  Christmas Day	<u>Dec. 26</u>	<u>Dec. 27</u>	<u>Dec. 28</u>
<u>Dec. 22</u>	<u>Dec. 23</u>  <i>Christmas Eve (Observed)</i>	<u>Dec. 24</u>  Christmas Eve	<u>Dec. 25</u>  Christmas Day	<u>Dec. 26</u>  <i>Christmas Day (Observed)</i>	<u>Dec. 27</u>
<u>Dec. 21</u>	<u>Dec. 22</u>	<u>Dec. 23</u>	<u>Dec. 24</u>  Christmas Eve	<u>Dec. 25</u>  Christmas Day  <i>Christmas Eve (Observed)</i>	<u>Dec. 26</u>  <i>Christmas Day (Observed)</i>

**Eligibility:** All regular full time or part time employees are eligible to receive compensation for the paid holiday benefit. In order to receive holiday pay, employees must work the day before and the day after each holiday with the exception of normal days off or excused paid absences for the full shift. Part time

employees will be compensated on a prorated basis consistent with their annual percentage of full time equivalency with proration to be calculated to the 10<sup>th</sup> (0.10) place. Employees receiving Worker's Compensation benefits are not eligible for compensation for holidays that fall during their period of disability.

Civilian Dispatch employees and non-represented certified corrections officers shall accrue holiday pay at a rate of 3.077 hours per pay period. Holiday accruals may be used as time off or up to 48 hours may be paid out on the employee's anniversary date if the employee notifies payroll in writing at least 30 days prior to the anniversary date and the employee has a balance equivalent to the requested payout amount at the time the payment is requested. The maximum amount of holiday that an employee can accrue is 85 hours. Once the maximum is reached, any additional accrual hours will be forfeited.

**Holiday Pay Rate:** Employees who are eligible for holiday pay shall be compensated at their regular rate of pay for their regularly scheduled number of hours.

**Work on a Holiday:** Any FLSA non-exempt employee who is required to work on any of the above-mentioned holidays shall be scheduled for a different day off in lieu of the holiday and shall receive time and one-half for all hours worked on the holiday.

## EXHIBIT C

### Proposed amendments to the Pierce County Personnel Policy, Article X, Section A:

#### Article X. OVERTIME, COMPENSATORY TIME, AND OTHER COMPENSATION

- A. For payroll purposes, the work week shall run from Sunday through Saturday. Under the provisions of the Fair Labor Standards Act (FLSA) as applied to public employees, overtime and/or compensatory time may be accrued by employees in the non-exempt status. All nonexempt employees are eligible for overtime and/or compensatory time for any time worked in excess of 40 hours in a week. Paid time off shall not be considered hours worked for purposes of computing overtime. Holiday hours shall be considered hours worked for purposes of computing overtime. Employees who are scheduled or called in to work on a holiday shall be paid one and one-half (1 ½) times their regular rate of pay for all hours worked on the holiday. A non-exempt employee accrues one and one half (1 1/2) times his/her regular rate of pay or is granted compensatory time at one and one half (1 1/2) times his/her regular hours for all time worked in excess of forty (40) hours in a work week. Overtime work requires the prior-approval of the employee's supervisor. Employees may request compensatory time in lieu of overtime. County departments may choose to limit the compensatory time accrual and pay out one and one-half (1 ½) times the straight rate. If approved, employees may accrue up to a maximum of forty (40) hours on the basis of one and one-half hours of compensatory time for each hour of overtime worked. The schedule of the use of compensatory time should be subject to the approval of the employee's supervisor. Compensatory time not used during the year shall be paid out on the last payroll of the year and cannot be carried over from year-to-year.

~~Highway employees who are compensated at a higher rate during the winter months and a lower rate during the summer months are not eligible to accrue compensatory time during the months at the lower rate. (Any hours worked in excess of 40 in a week shall be paid out as overtime.) However, these highway employees may use previously accrued compensatory time in the summer months but it shall be used at the summer rate of pay.~~

Law enforcement personnel are subject to special provisions under FLSA.

Employees determined to be exempt under the executive, administrative, or professional status provisions of the FLSA are not eligible for overtime/compensatory time. They do not accrue work hours beyond the regular workweek in anticipation of additional compensation or leave time. Exempt employees are expected to work whatever hours are necessary beyond the regular workweek to assure that a complete and adequate job is done. However, Department Heads may use discretion in granting time-off to exempt employees

in recognition of their work efforts. Extraordinary situations are referred to the Finance and Personnel Committee for review.

Department Heads are required to maintain auditable records on compensatory time. No compensatory time may be earned during a working day. Work outside the normal workday requires prior approval for non-exempt employees. Compensatory time cannot be used beyond five (5) consecutive days at a time.



# **10a.**

## **Ordinances for Second Reading:**

**Ordinance No. 20-02 Map Amendment  
(Rezone) for 29.25 Acres from General  
Rural Flexible-8 to Commercial in the  
town of Oak Grove (Zeverino  
Investments)**

**ORDINANCE 20-02**

**MAP AMENDMENT (REZONE) FOR 29.25-ACRES FROM  
GENERAL RURAL FLEXIBLE-8 TO COMMERCIAL IN THE TOWN OF OAK GROVE  
(ZEVERINO INVESTMENTS LLC)**

The Board of Supervisors of Pierce County, Wisconsin does ordain as follows:

Section 1: The Official Pierce County Zoning Map for the Town of Oak Grove is amended to change the zoning from General Rural Flexible-8 to Commercial on a parcel that is part of the NW ¼ of the NE ¼ of Section 1, Township 26 North, Range 20 West, Town of Oak Grove, Pierce County, Wisconsin, more fully described as follows: Commencing at the North ¼ corner of said Section 1, thence S01°53'42"W (assumed bearing on the North-South ¼ line of said Section 1) a distance of 143.80 feet to the South right-of-way line of S.T.H. 29-35 and the Point of Beginning of the parcel to be herein described; thence Southeasterly on said right-of-way line of curve concave to the South, having a radius of 3,759.72 feet, whose chord bears S70°53'29"E a distance of 624.68 feet; thence continue on said line S62°37'40"E 327.64 feet; thence continue on said line S66°07'39"E 469.09 feet to the East line of said NW ¼ of the NE ¼; thence S01°48'20"W 666.13 feet on said line; thence N88°35'50"W 1,328.58 feet on the South line of said NW ¼ of the NE ¼; thence N01°53'42"E 1,178.49 feet on the North/South quarter line of said Section 1, to the point of beginning (PIN 020-01087-0600).

Section 2: That this ordinance shall not be codified.

Section 3: That this ordinance shall take effect upon its adoption and publication as required by law.

Dated this 28<sup>th</sup> day of July, 2020.

\_\_\_\_\_  
Jeffrey A. Holst, Chair  
Pierce County Board of Supervisors

ATTESTED TO BY:

APPROVED AS TO FORM AND LEGALITY BY:

\_\_\_\_\_  
Jamie Feuerhelm, County Clerk

\_\_\_\_\_  
Bradley D. Lawrence, Corp. Counsel  
BDL

Adopted: \_\_\_\_\_

Rezone application was approved by Land Management Committee on July 1, 2020.

## STAFF REPORT LAND MANAGEMENT COMMITTEE

Land Management Committee Meeting,

July 1, 2020

Agenda Item 7

**Applicant:** Zeverino Investments LLC (Crystal & David Zeverino)

**Request:** Map amendment (rezone) from General Rural Flexible-8 to Commercial

**Background:** The applicants received a Conditional Use Permit from the LMC on 12/18/2019 for a Farm & Home Based Business for their Trucking Company on this parcel. The applicants are now proposing to rezone the 29.25-acre property from General Rural Flexible-8 to Commercial.



### Issues Pertaining to the Request:

- The parcel is in part of the NW ¼ of the NE ¼ of Sec. 1, T26N, R20W in the Town of Oak Grove. The parcel is located on the South side of Highway 29 approximately 1.5 miles outside of Prescott.
- Current land use is agricultural. Adjacent land uses are agricultural and residential.
- The parcel is currently in the General Rural Flexible-8 zoning district. Adjacent zoning districts are General Rural Flexible-8 and Rural Residential-12.
- Pierce County Zoning Code §240-15 Purpose and Intent of Zoning Districts states:  
General Rural (GR) is established to maintain and enhance agricultural operations in the county. The district also provides for low-density residential development which is consistent with a generally rural environment and allows for nonresidential uses which require relatively large land areas and/or are compatible with surrounding rural land.

General Rural-Flexible (GRF) is established to achieve the same objectives as the General Rural (GR) District but to allow a greater density of residential development with the approval of the town board.

Applicant: Zeverino Investments LLC (Crystal & David Zeverino)  
Map Amendment (Rezone)  
July 1, 2020

Commercial (C) is established to provide for retail shopping and personal service uses to be developed either as a unit or in individual parcels to serve the needs of nearby residential neighborhoods as well as the entire county. The purpose of the district is to provide sufficient space in appropriate locations for certain commercial and other nonresidential uses while affording protection to surrounding properties from excessive noise, traffic, drainage or other nuisance factors.

- Pierce County’s adopted Comprehensive Plan states: “The County will approve re-zonings or map amendments only when the proposed change is consistent with an adopted or amended town comprehensive plan. In cases where a town has not adopted a comprehensive plan, rezoning will be approved only when consistent with the Pierce County Plan (encouraged vs. discouraged). In such cases, Pierce County will solicit a non-binding town recommendation regarding the proposed rezone.”
- The Town of Oak Grove recommended approval of this request on 5-18-2020. They stated, “See Town of Oak Grove Comp. Plan, Revised 10/18/2012. Policies & Programs #9, Goal #2, Objectives 1 & 2 of Chapter 7, page 10 (Economic Development).” A copy is attached.
- The value of land for agricultural use according to the USDA Web Soil Survey is as follows:

Soil Map Unit Name	Slope	% Area	Capability Unit	New Farmland Classification
Dakota Loam (401A)	0-3%	42.8%	2s	All areas are prime farmland.
Kasson Silt Loam (866B)	2-6%	3.8%	2e	All areas are prime farmland.
Rockton Silt Loam (170B)	1-6%	53.4%	2e	All areas are prime farmland.

**Staff Recommendation:**

Given that the Oak Grove Town Board has determined that this proposed map amendment (rezone) of 29.25 acres from General Rural Flexible-8 to Commercial is consistent with their Comprehensive Plan, staff recommends that the LMC approve this map amendment (rezone) and forward a recommendation to the County Board of Supervisors.

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**Submitted By:** Emily Lund  
Assistant Zoning Administrator

PIERCE COUNTY WISCONSIN  
DEPARTMENT OF LAND MANAGEMENT & RECORDS  
Zoning: 715/273-6747  
Planning: 715/273-6746 Fax: 715/273-6864

Pierce County Courthouse  
414 W. Main Street P.O. BOX 647  
Ellsworth, Wisconsin 54011  
www.co.pierce.wi.us

### Town Recommendation Form

Request:  Conditional Use Permit  Plat Approval - Concept, Preliminary, Final (Circle One)  
 Map Amendment - (Rezone)  Other- \_\_\_\_\_

**Applicant/Agent:**

Name David Zeverino

Site Address (if applicable) \_\_\_\_\_

Property Description: 40nv ¼ of the 160r ¼, or Gov. Lot # \_\_\_\_\_, Section 1, T26 N, R20 W, Lot \_\_\_\_\_,

Block \_\_\_\_\_, Subdivision \_\_\_\_\_ Town of OAK GROVE

Computer # 020 01087 0600 Parcel # 020226200112U632

Zoning District RURAL FLEX 8 Acreage 29.25

A town recommendation is required as part of the application for a rezone (map amendment) or a conditional use permit. This recommendation is necessary whether a town has adopted a comprehensive plan or has not. Pierce County will seek to further each Town's planning goals when considering the establishment of conditionally permitted uses and when considering approval of a request for a rezone/map amendment.

Pierce County will seek to further each town's planning goals and objectives when considering the establishment of conditionally permitted uses, and will consider adherence to established goals and objectives to be consistent with the "public interest" for that town. In cases where an adopted plan gives guidance regarding the establishment of a proposed conditional use, the specific portion of the plan relating to the request should be referenced. If a town plan is silent regarding the establishment of a proposed use, or a town has not adopted a comprehensive plan, the recommendation will be advisory in nature.

Pierce County will approve re-zonings (map amendments) within a given town only when the proposed amendment is consistent with that town's comprehensive plan. The specific portion of the plan which supports the rezone request should be referenced. It should be noted that if a town's comprehensive plan is silent on a proposed rezone, approval cannot be granted unless consistency is achieved through plan amendment. In cases where a town has not adopted a comprehensive plan, a rezoning request will be considered based upon its consistency with the Pierce County Comprehensive Plan. In such cases, a town's recommendation regarding the proposed rezone will be used to assist the Land Management Committee in evaluating applicable goal statements.

Questions regarding the need for a Town Recommendation and its generation or use should be directed to Land Management Department Staff at (715) 273-6746.

Town Recommendation:  Approval  Denial

Justification/Plan Reference: See town of Oak Grove Comp. Plan, Revised 10/18/2012. Policies + Programs - # 9, Bz. # 2, Objectives 1 + 2 of Chapter 7, page 10 (Economic Development).

Concerns/Suggested Conditions: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Please attach additional information as necessary.

Town Chair Signature: Jung Rosen Meeting Date: 5-18-2020

**MINUTES (Draft—June Meeting Package)**  
**OAK GROVE TOWN BOARD MEETING**  
**Monday, May 18, 2020**

**Call to Order/Roll Call.** Chair Jerry Kosin called the meeting to order at 7:30 p.m. in the town hall. Officials present: J Kosin; supervisors Gary Huppert, Daniel Johnson, Michelle Huber, Debra McClure; treasurer Bruce Borgerding, clerk Andria Hayday. (Absent: None.). Also present: D. Zeverino.

**Minutes.** MSC McClure/Huppert to approve 4-20 regular board meeting minutes as presented; no nays. MSC Huppert/Johnson to approve 4-29 special board meeting minutes as presented; no nays.

**Public Comments.** *Brief comments from members of the public regarding items not on the current agenda. Items may be submitted for future agenda. No formal action.*

G. Huppert and clerk related separate inquiries from Amy Hildebrandt/Ridgetop about potentially reducing alcohol license fees for 2020-2021 in light of COVID-19. Huppert noted he had recommended she attend the May meeting to make Public Comments. Topic was earmarked for the June agenda.

J. Kosin noted an inquiry about possible Town plowing of a private segment of road near 1240th (Town does not maintain any private roads). D. Johnson expressed concern over apparent lack of a private road agreement for landowners impacted, foreseeing potential issues in future. G. Huppert noted ties to Boles family trust (lot sales); suggested follow-up letter to Boles.

**Zeverino Rezone:** *Discuss/take action on the request by David Zeverino to rezone parcel ID 020-0187-0600, encompassing approx. 29 acres on Hwy. 29 (Sec 01, T26, R 20), from General Rural Flexible-8 to Commercial zoning, for a trucking business and related building.* The board reviewed the written rezone application submitted by Mr. Zeverino. The chair noted the plan commission had recommended approval. Mr. Zeverino was present. He stated he'd discussed his operational plans with direct neighbors and had heard no objections. Michelle Huber remarked that a neighbor (Truax) had also contacted her for information on the rezone; neighbor had voiced no objections. Mr. Zeverino recapped the reason for his application and explained that his plans to potentially expand his proposed building to 9,000 square feet to encompass both personal use and commercial use would not meet SBA loan requirements without the land being rezoned. The CUP he currently has limits the building size to 5,000 square feet. Additionally, appraisals for the property were under the price paid by the Zeverinos, hindering loan prospects.

MOTION by Johnson to recommend Town approval of the rezone application as presented; second by Gary Huppert; no nays.

The chair stated he would sign and complete the associated Town Recommendation Form after the board meeting to include a reference to the Town's Comprehensive Plan and then forward it so Mr Zeverino could complete his rezone application to the county.

**Duffy Kennel:** *Discuss/take action on the request by Tom and Cheryl Duffy for a Private Kennel license (keeping 4 to 5 dogs) purs. to OG Code sec. 12.04, N6109 988th St., 54011.* Deb McClure recapped the related history, including a 2020 incident documented by the Town's Animal Control officer. She noted the Duffys own four unlicensed dogs as house pets (spay/neutered, no breeding operation); they were taking steps to address prior "loose dog" issues by installing invisible fencing. Treasurer noted the \$100 annual fee for a private kennel license was paid in full. The clerk noted the application materials including copies of proof-of-vaccination (statutory requirement for both individual dog licenses and kennel licenses) were still being gathered by Ms. Duffy. MSC Johnson/Huppert to approve the Duffy Private Kennel License pending receipt of all required paperwork; no nays.

**Fire & EMS Association:** *Discuss/take action on appointment of two citizen members to Commission.* Possible appointees were suggested (including D. Chadima, Gene Schommer). Johnson noted distinctions between the Association's Board of Commissioners (which convenes as needed, to review disciplinary questions) and the Operations Committee (aka the "operations board," which typically meets monthly and

## **Goals, Objectives, Policies, Programs, and Actions**

**Goal 1:** Support economic activity and development that does not detract from the rural way of life in the Town of Oak Grove.

### **Objectives:**

1. Promote agricultural based businesses.
2. Avoid conflicts between farmland and residential areas.
3. Support Oak Grove remaining as an agricultural community.
4. Promote local and regional tourism that supports local businesses, artists communities, natural scenic locations.

### **Policies, Programs, and Actions:**

1. Support existing farms and their continued operation.
2. Encourage businesses that assist the farming community.
3. Promote the development of specialty farming and/or small businesses that produce food/beverages for sale.
4. Support Eco-tourism that promotes the enjoyment of our natural resources in ways that do not degrade them.
5. Ensure that businesses, no matter what size, do not adversely affect the Town's natural resources and quality of life of residents.
6. Continue to encourage the organic growth of locally owned businesses and artists.
7. Work with surrounding communities to support, coordinate, and promote cultural events.
8. Support businesses that do not detract from the enjoyment of the Great River Road.
9. Guide future commercial and light industrial type activities away from areas where residential development exists or has a residential zoning classification if potential negative impacts exist.
10. Support the use of open space for recreation and tourist activity.

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**Goal 2:** Support the development of new commercial and light industrial businesses in the Town of Oak Grove.

### **Objectives:**

1. Promote the development of commercial or light industrial business.
2. Increase the local tax base.

### **Policies, Programs, and Actions:**


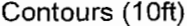



1. Explore the feasibility of creating incentives to help attract commercial or light industrial businesses.
2. Work with the Piece County Economic Development Corporation to bring new business into Oak Grove.
3. Encourage residents to provide support to new businesses by shopping locally.

# Land Management Committee




David Zeverino  
(July 1, 2020)



**REZONE -  
GRF-8 to Commercial**

## Legend

-  Dwellings
-  Contours (10ft)
-  CUP Parcel
-  Proposed Buildings
-  Building Footprints

## Zoning

-  General Rural Flexible - 8
-  Light - Industrial
-  Primary Agriculture
-  Rural Residential - 12

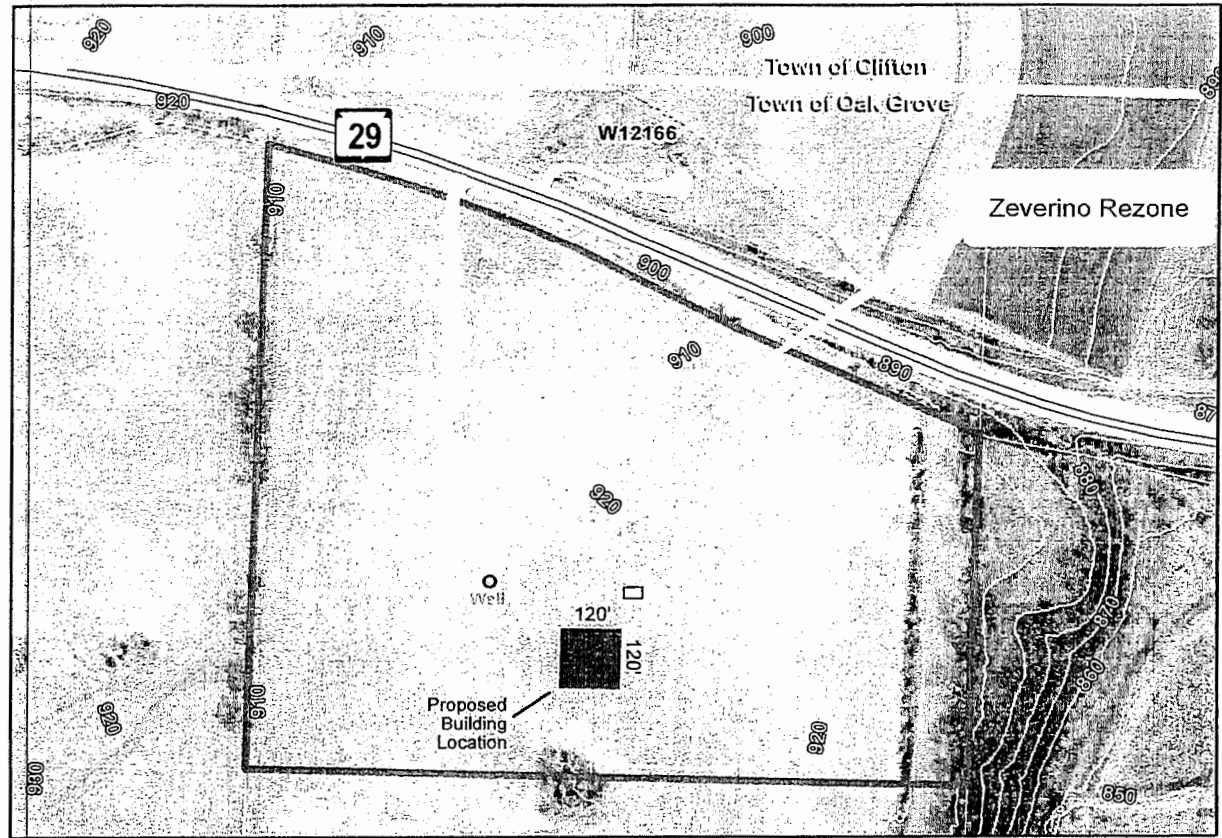
-  Zeverino Owned Parcels
-  100 Yr Floodway/  
No Base Elev. Det

Orthophotography - 2015 Pierce County

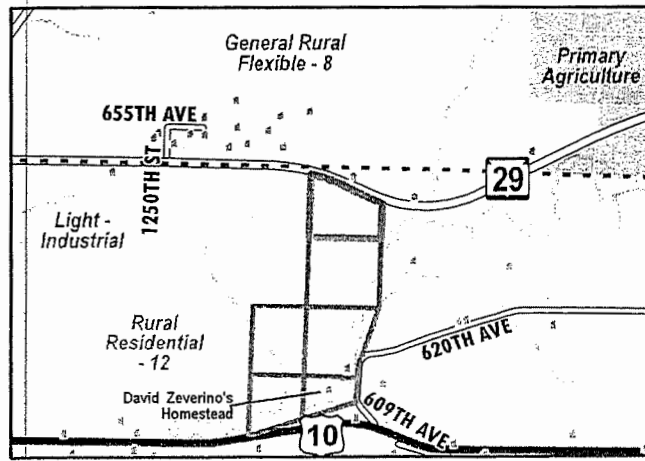
Pierce County, WI



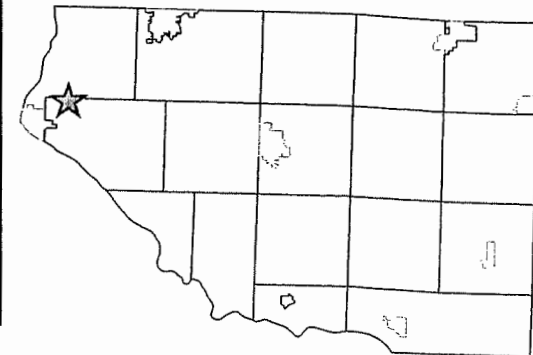
Prepared by the Department of Land Management



500 250 0 500 Feet



**Site Location**  
STATE HWY 29  
TOWN OF OAK GROVE





# **11a.**

## **Appointments:**

**11a) Jeff Bjork to: Emergency  
Medical Services, Industrial  
Development Committee Information  
Services, Economic Development, &  
Workforce Development.**

**11b) Ethics Board: Jason Akey &  
Heidi Linqvist; 3 yr. term Sept. 2020 –  
Aug. 2023**



Jamie Feuerhelm <jamie.feuerhelm@co.pierce.wi.us>

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## Ethics Board Appointments

1 message

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**Kathleen Bennig** <kathleen.bennig@co.pierce.wi.us>  
To: Jamie Feuerhelm <jamie.feuerhelm@co.pierce.wi.us>  
Cc: Brad Lawrence <brad.lawrence@co.pierce.wi.us>

Wed, Aug 19, 2020 at 9:11 AM

Jamie,

To be added to the County Board Meeting next week, we will want the following 2 people appointed for 3 year terms (September 1, 2020 - August 31, 2023) to the Ethics Board.

Jason Akey  
Heidi Lindquist

Thank you!  
Kathy Bennig  
Paralegal

Office of Corporation Counsel  
Pierce County Courthouse  
414 W. Main Street  
P.O. Box 367  
Ellsworth, WI 54011  
715-273-6745  
715-273-6860 (fax)  
kathleen.bennig@co.pierce.wi.us